Revenue (195) Department.

MS SERIES.

G.O. No. 554.

Dated 27-2-52.

REVENUE DEPARTMENT.
Subject.

Establishment - Temporary - Special Revenue Inspectors and peons for the disposal of loan applications - Employment - Instructions - Issued - Objection of the Accountant-General - Report - Submitted.

Station: Madras. Rev.V.10188/50-10 Dated 4.2.52.

From

Sri N.C. Thomas, B.A.,
Joint Secretary, Board of Revenue.

Sri W.R.S. Sattianathan, I.C.S.,
Commissioner of Land Revenue.

Read:- G.O.Ms.No.1161, Revenue, dated 18.4.50.
From the Accountant-General T2D/NA/510 dated 15.11.51.

REFERENCE

The Board invites the attention of the Government to their Order cited above wherein the implications of the words 'or until the number of pending applications falls below 50 occurring in Item (2)(1) in paragraph 10. Chapter I, Part III of the Madras Loans (Takkavi) Manual were clarified. According to this order the Special Revenue Inspector ~~xxxx

Board suggested to him that the officers drawing the salaries of the special staff might be required to furnish a certificate on the pay bills that the retention of the special staff, for whom salaries are drawn in the bill, is in accordance with the instructions contained in para 10, Chapter I, Part III of the Madras Loans (Takkavi) Manual and to quote in the certificate the order in which the special staff was originally sanctioned; The Accountant-General was requested to state whether the adoption of this procaution would be sufficient.

3. The Accountant-General, however, again pointed out that for the purpose of audit, the sanctioning authority should invariably specify the period for which it sanctions a temporary establishment and that in view of the possible difficulties in fixing the specific period of sanction, the period might be fixed atleast on a tentative basis, extension of sanction being obtained over the tentative period of sanction in cases where the number of loan applications does not fall short of the prescribed minimum. He however agreed to the Board's suggestion regarding the furnishing of a certificate on the pay bill of the temporary staff as a safeguard to see that the temporary staff are disbanded earlier than the sanctioned tentative period, should the number of loan applications pending does not warrant their retention. As unnecessary correspondence and delays will result if the Board is to sanction every time the employment of special Revenue Inspectors and Peons for specific periods, thereby making the Collectors to come up to the Board for the retention ~~thereby making the Collectors to~~ of the staff the following procedure was suggested to the Accountant-General for approval:-

The Board usually sanctions the employment of Special Revenue Inspectors and peons for 'one month or till the number of pending applications falls below the prescribed minimum'. If the staff is to be retained beyond the period of one month, the Tahsildar under whom the ~~staff~~ staff is working should apply to the Collector for the retention of the staff reporting the number of pending applications. On receipt of the Tahsildar's report the Collector will sanction the retention of the staff in good time for a definite period viz. two months one month or a fortnight which may be roughly fixed with regard to the rate of receipt and disposal of applications by the Revenue Inspectors. The words 'or till the number of pending applications falls below the prescribed minimum' will enable the Collector to sanction the retention of the staff. Whenever the Collector sanctions the retention of the staff, he will send a copy of his order specifying the period of retention to the Accountant-General, Madras. As the period of retention will be definitely indicated ~~the~~ in the Collector's order, the Accountant-General can watch the continuance or the retrenchment of the staff.

The Accountant-General agreed to the above procedure on condition that the sanction accorded by the Collector for the continuance beyond one month is ratified by the Board later with reference to the orders contained in para 10, Chapter I of Takkavi Manual. The Board again informed the Accountant-General that the procedure, sanctioned in G.O.Ms.1161, Revenue, dated 18.4.50 permitting the Collectors to continue the Revenue Inspectors beyond the sanctioned period ~~for~~ one month, contemplated the avoidance of unnecessary correspondence and the dispending with the need for the Collectors coming up to the Board every time the retention was considered necessary to be in confirmity with the provision in the Takkavi Manual. The Board observed that any procedure that maybe advised ~~in~~ ~~Takkavi~~ should have, as its object, the minimising of correspondence. It also stated that it generally sanctions the employment of Revenue Inspectors with reference to the reports received from the Collectors for a period of one month in the first instance or until the number of application falls below the prescribed minimum and that the Collectors go on retaining the staff until the number of applications falls below the prescribed minumum. As the Accountant-General insisted on a formal order of retafication for the periods of subsequent retentions, the Board suggested that it would be enough if a single order is passed by it after the final disbandment of the Special Revenue Inspectors and peons instead of issuing several ratifications for a single case. The Accountant-General was ~~requested~~ D.t.

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to state whether the above procedure would be acceptable to him.

4. In his letter No.T2.D/NA/510, dated 13.11.51, the Accountant-General Madras agreed to the adoption of the above procedure and suggested that this revised procedure might be incorporated in the Madras Loans (Takkavi) Manual with the approval of Government. The Board submits that the revised procedure accepted by the Accountant-General is briefly as follows:-

"The Board can sanction the employment of the Special Staff for one month or until the number of pending applications falls below the prescribed minimum. If the staff is to be retained beyond the period of one month with reference to the number of pending applications the Collector can sanction the retention of the staff for a definite period and he should send a copy of his order to the Accountant-General, Madras. Soon after the disbandment of the staff, the Collector should apply to the Board for the formal approval of his action in having retained the staff beyond the initial period of one month. The Board will issue a single order ratifying the Collector's action. The officers drawing the salaries of the special staff should furnish a certificate on the pay bill that the retention of the special staff, for whom salaries are drawn in the bill is in accordance with the instructions contained in the Loans Manual. The order in which the staff was originally sanctioned should be quoted in the certificate."

5. The Board requests that the orders of the Government whether the above procedure, which has the acceptance of the Accountant-General, may be followed in future and whether it may be incorporated in the loans Manual.

(Sd.) x x x
for Joint Secretary.

To Secretary to Government,
Revenue Department, Madras.
Copy to the Accountant General, Madras.
Vn.23.8.

/True Copy/

GOVERNMENT OF MADRAS.
ABSTRACT.

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Establishment - Temporary - Special Revenue Inspectors and peons for the disposal of loan applications - Employment - revised proceedure Approved.

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REVENUE DEPARTMENT.

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G.O.Ms.No.554. Dated 27th February 1952.
Read the following:

G.O.Ms.No.1161, Revenue, dated 18.4.50.
From the Board of Revenue, Ref.V.10178/50-10, dated 4.2.52.

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O R D E R:

In the circumstances reported, the revised proceddre regarding the employment of the temporary staff for the disposal of loan applications outlined in para 4 of the Board's Ref.read above is approved.

2. The Board is requested to issue instructions to the Collectors accordingly and to submit in due course draft amendments to paragraph 10, Chapter I in Part III of the Madras Loans (Takkavi) Manual.

(BY ORDER ETC.,)

(Sd,) x x x
Secretary to Government.

To
The Board of Revenue.
The Accountant General through Finance(with encl.)
Copy to Finance.

/True Copy/.

SUPERINTENDENT.
Madras Record Office, Mad:

Vn.23.8.